WP1 – Coordination and Management

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TIER2 Kick-Off / Amsterdam / February 1 & 2, 2023

WP overview

- Objectives
    - *Coordinate financial & day-to-day activities, to ensure meeting overall aims and objectives; facilitate and reflect on reproducibility in TIER2; align existing networks/stakeholders*

- List tasks in WP
    - Task 1.1 Scientific and administrative coordination
    - Task 1.2 Financial Coordination
    - Task 1.3 TIER2 Open and reproducible research practices
    - Task 1.4 Strategic alignment activities

- Contributors
    - *KNOW, ARC, VUmc, AU, OpenAIRE, Charite*

- Running time: M1-M36

Task 1.1 – Scientific and administrative coordination

- Task objectives
  - Coordinate agreements, facilitate communication between WPs, oversee reporting & monitoring, monitor & support timely delivery of deliverables, etc.

- Task methods
  - Setting up Teams & mailing lists
  - Meetings (bi-monthly WP + monthly meeting of PIs/Deputys)
  - 6-monthly plans

Task 1.1 – TIER2 collaboration tech

- Main environment: Teams
  - When requesting inputs: use shared files, don't send files around
- Mailing lists REDACTED:
  - General lists: REDACTED
  - WP specific lists: REDACTED
- Zotero for shared literature
- Google docs for drafting documents requiring references?

Task 1.1 – Timelines, Deliverables & Milestones

- Task timeline
  - Kick-off (M2)
  - Project handbook (Draft: M3, submitted M4)
  - Advisory Board (M4)
  - Periodic report 1 (M14)
  - ...

- Deliverables and Milestones
  - D1.1 Project handbook (M4)
  - 1st Periodic report (M14)

Task 1.1 – Key challenges and immediate priorities

- Key challenges
  - Ensure coherence of work
  - Facilitate efficient information flow

- Immediate priorities
  - Establish communication workflows
  - Formalise and record workflows in Project handbook
  - Develop further plans on research integrity, quality assurance, data management, publication workflows
  - Set up advisory board & schedule first meeting

Task 1.1 – Interrelation with other tasks, WPs & partners

- Work from T1.1 feeds into all other tasks

- Key to closely collaborate with T1.3 (Open and reproducible research practices) & T1.4 (Strategic alignment activities)

- Feedback culture – we are open to receive input on how to improve the management of TIER2.

Task 1.1 – Discussion points

- Project communication
  - Mailing lists
  - Newsletter?
- 6-monthly plans?
- Publication drafting: Teams vs. Google Docs
- Publication policy
  - What aspects should be covered?

Task 1.2 – Financial Coordination

- Task objectives
  - Distribute EC payments to partners
  - Keep overview of budget

- Task main methods
  - Quarterly reports

Task 1.2 – Quarterly reports

Example

(made-up numbers)

3	**As of:**						
4	**Reported by:**						
5							
6	Planned costs	244 440		Yellow fields are input fields			
7	Reimbursement rate	100%					
8	Funding	244 440					
9	Certified Financial Statement	NO					
10							

	Gender	No. of female researchers	No. of male researchers	No. of females other than researchers	No. of males other than researchers	Total females	Total males
11							
12	Period 1: 10/2019-09/2020					-	-
13	Period 2: 10/2020-03/2022					-	-
14	Total project 10/2019-03/2022					-	-
15							

	Costs							
16								
17	Type of costs:	Personnel	Travel	Other direct costs	SUM direct Costs	Over-head Costs 25%	SUM TOTAL COSTS	Funding
18	BUDGET	181 552	14 000		195 552	48 888	244 440	244 440
19	31.10.2019	5 000			5 000	1 250	6 250	6 250
20	30.11.2019	5 000	1 500		6 500	1 625	8 125	8 125
21	31.12.2019	6 000			6 000	1 500	7 500	7 500
22	31.01.2020	5 000			5 000	1 250	6 250	6 250
23	29.02.2020	4 000			4 000	1 000	5 000	5 000
24	31.03.2020	5 000			5 000	1 250	6 250	6 250
25	30.04.2020	5 000			5 000	1 250	6 250	6 250

Task 1.2 – Discussion points

- Q&A on the financial reporting

Task 1.3 – TIER2 Open and reproducible research practices

- Task objectives
  - <u>Meta-approach</u>: TIER2 will itself adhere to radical reproducibility & transparency. The task will ensure that our project DMP reflects best practices (including HE mandates on DMP and OA) as well as records the findings and needs from our own project as a case study for RMPs.

- Task main methods
  - Standard administrative methods (gathering input from partners, setting guidelines and controlling adherence)
  - Auto-ethnography

Task 1.3 – Timelines, Deliverables & Milestones

- Task timeline
  - Data Management – initial effort for first version; continuous updates afterwards
  - Autoethnography – continuous process with recurring sessions to reflect

- Deliverables and Milestones
  - D1.2 Data Management Plan (M6)
  - D1.3 Data Management Plan (Update) (M18)
  - D1.4 Autoethnographic reflections on implementing radical reproducibility in the TIER2 project (M36)

Task 1.3 – Key challenges and immediate priorities

- Key challenges
  - How to "ensure TIER2 adheres to state-of-the-art practices for reproducibility (e.g., pre-registration, reporting of negative results, sharing of protocols, methods, code, data)." (p.7 DoA / p.77 GA)
  - How to move from 'output-specific' to 'input-specific' DMPs that incorporate elements e.g. hardware used to produce data outputs
  - How to support the DMP process itself, considering H2020 study on DMPs: https://open-research-europe.ec.europa.eu/articles/1-42

- Immediate priorities
  - First version of DMP
  - Workflows for reproducibility across TIER2

Task 1.3 – Interrelation with other tasks, WPs & partners

- For project DMP:
  - Input from all WPs on data sources and planned data sets for DMP

- For improved reproducibility of DMPs, moving to RMPs:
  - Engagement and willingness from across TIER2 to achieve "radical reproducibility" (e.g., by changing existing habits/routines).
    - This links also to WP5, T5.1 & WP4
  - Openness to reflect on own practices

Task 1.3 – Discussion points

- Scope of Data Management Plan → Reproducibility plan
  - How to ensure "radical reproducibility" across the project itself?
- Frequency & scope of ethnographic reflections

Task 1.4 – Strategic alignment activities

- Task objectives
    - TIER2 is positioned at the nexus of various existing networks & initiatives (Reproducibility Networks, EOSC, COARA, RIs, ScienceEurope, DG-RTD, publishers) → <u>ensure alignment across them</u>

- Task main methods
    - Get in touch with sister project
    - Identify message for each of above networks/actors and develop an approach
    - Explore relevance to existing/emerging task forces / working groups
    - Find opportunities for common events/consultation
    - Ambassadors for liaisons with target groups
    - Produce good dissemination material: objectives, methodology, results
    - Share results (reports) as they come along

Task 1.4 – Timelines, Deliverables & Milestones

- Task timeline
  - M6 – a good idea of what we want to achieve
  - M12 – first liaisons in place
  - M12-30 – gradual sharing of results, series of joint events

- Milestones (internal)
  - M4: A 2-4 pager with a liaison strategy: who-what-how. Update in 6-10 months intervals
  - M12: An internal report of liaisons and planning of joint activities (updated at M24)

Task 1.4 – Key challenges and immediate priorities

- Key challenges
  - Open Science is on the radar of many stakeholders, but do not really touch upon reproducibility
  - Too many aspects of reproducibility. Data related/computational reproducibility something that many relate to

- Immediate priorities
  - Gather in concrete terms the results of the project to start drafting messages targeting specific groups
  - Identify and prioritise actors/stakeholders

Task 1.4 – Interrelation with other tasks, WPs & partners

- Work closely with WP2

- Align with activities of <u>all</u> WPs
  - Describe outputs as Key Exploitable Results so we can translate into a concrete liaison strategy
  - Presence of key people in various for a

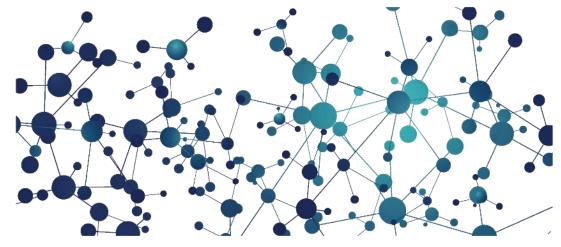- Input from all WPs to the liaison report

Task 1.4 – Discussion points

- Ambassadors for liaisons with target groups: who

- Opportunities
  - EOSC – input to next SRIA
  - COARA – how relevant are we?
  - DG-RTD – already another call in WIDERA 2024
  - Reproducibility Networks – how to empower them
  - OpenAIRE NOADs – what are the touching points

Thank you!